

## WHO WE ARE

Truxton is a premier provider of wealth, banking, and family office services for wealthy individuals, their families, and their business interests. Serving clients across the world, Truxton's vastly experienced team of professionals provides customized solutions to its clients' complex financial needs. Founded in 2004 in Nashville, Tennessee, Truxton upholds its original guiding principle: do the right thing. Truxton Trust Company is a subsidiary of financial holding company, Truxton Corporation (OTCPK: TRUX).

## MISSION STATEMENT

To do the right thing every day, putting our clients' interests first, with distinctive, comprehensive financial solutions that protect and promote client prosperity and quality of life.

## WHAT WE OFFER

- 401k + company match
- Medical, life, dental, vision insurance
- Paid federal holidays and vacation
- Employee assistance program (EAP)
- Support towards continued learning and industry certifications

## WHY YOU SHOULD WORK HERE

- Truxton is a highly profitable and growing company that has been recognized by American Banker as the 9th best community bank (top-ranking TN bank) based on 3-year ROAE
- Opportunities to grow your expertise, take on new challenges, and gain exposure to a wide range of sophisticated work
- Because we are a smaller company, you will have the opportunity to chart your own course and contribute to initiatives that go beyond your job title
- Opportunities for incentive bonuses through new business referral

## CONTACT

- careers@truxtontrust.com
- 615-515-1700
- 20 Burton Hills Blvd, Suite 200  
Nashville, TN 37215

**APPLY NOW**

# ACCOUNTANT

FULL-TIME • ACCOUNTING OPERATIONS • NASHVILLE, TN

## THE ROLE

The Accountant is responsible for general accounting support to the Chief Treasury Officer and other members of executive management. The role is a full-time position working in the accounting department of Truxton with opportunities for growth in financial acumen and leadership, communication, and collaboration skills. The Accountant will have significant exposure to senior leaders and a support network of peers.

## WHAT YOU WILL BE DOING

- Paying vendor invoices, employee credit cards, and employee expense reports in an accurate, efficient, and timely manner
- Preparing and reviewing daily, monthly, and quarterly reconciliations
- Processing General Ledger entries
- Verifying daily cash positions with correspondent banks
- Preparing daily, monthly, quarterly, and annual financial reports and data feeds
- Preparing and filing the Unclaimed Property Reports and collateral pool reports with the state of Tennessee
- Conducting research and analysis to provide management with definitive financial data
- Working with both internal and external auditors and examiners to provide requested items

## WHAT WE ARE LOOKING FOR

### *Attributes and Abilities*

- Problem solver, able to both diagnose challenges and solve them efficiently
- Curious and excited to learn when presented with a new issue
- Able to seamlessly toggle between independent work and collaborating with a team
- Detail-oriented and organized
- Prioritizes diligence and timeliness

### *Experience and Skills*

- 1-2 years of working knowledge and experience in accounting or finance industry preferred
- You are proficient with Microsoft Office (Word, PPT, Excel)

### *Education and Designations*

- Bachelor's Degree in Finance or Accounting preferred
- Bonus points: Advanced Degree or Professional Designations (CPA, MAcc, CFA, CFP, etc.)